

A. Student is nearing completion of the Child Care Administration's required and Restricted Elective Courses. 120 clock hours of formal education are required (26 credits at Phoenix College).
 (Many of the Restricted Elective Courses also provide knowledge in the eight CDA subject areas).

	CDA Subject Area	Example	P.C. Course (credits)
1.	Planning a safe, healthy learning environment	Safety, first aid, health, nutrition, space planning, materials & equipment, play	CFS178 Survey (3) FON100 or FON103 Nutrition (3) ECH270 Observation (1)
2.	Steps to advance children's physical and intellectual development	Large and small muscle, language, discovery, art, music	CFS212 Creative Activities (3) CFS242 Curriculum Planning (3) ECH270 Observation (1)
3.	Positive ways to support children's social & emotional development	Self-esteem, independence, self-control, socialization	CFS116 Guidance & Discipline (3) CFS176 Child Development (3) CFS283 Multicultural ECE (1)
4.	Strategies to establish productive relationships with families	Parent involvement, home visits, conferences, referrals	CFS285 Family School Int. (3) CFS178 Survey (3) CFS242 Curriculum Planning (3) CFS283 Multicultural ECE (1)
5.	Strategies to manage an effective program operation	Planning, record keeping, reporting	CFS178 Survey (3) ECH270 Observation (1)
6.	Maintaining a commitment to professionalism	Advocacy, ethical practices, work force issues, professional associations	ECH287 Professional Dev. (1) CFS263 Seminar
7.	Observing and recording children's behavior	Tools and strategies for objective information collection	CFS116 Guidance & Discipline (3)